# Wedding Day Run Sheet

Here is a suggested Wedding Day Run Sheet for a Ceremony starting @ 3:00 PM. If your wedding is @ 2:00PM move all events forward by 1 hour. These are suggestions only and your hair and makeup artists, venue, DJ, chauffer, photographer and celebrant may be able to provide you with more accurate timing.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Latest Start | TIMING | Required | Notes |
| Bride/Bridesmaids |  |  |  |  |
| Hair | 10:00 AM | 1:30 | Hair Stylist |  |
| Makeup | 11:30 PM | 1:00 | Makeup Artist |  |
| Lunch and break | 12:30PM |  |  |  |
| Dressing | 1:00 PM | 0:30 | Bride/Bridesmaids |  |
| Photos | 1:30 PM | 1:00 | Photographer/ Videographer |  |
| Last preparations/Car | 2:30 PM | 0:20 | Bride/Bridesmaids |  |
| Arrive at Ceremony 2:50pm |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Groom/Groomsmen |  |  |  |  |
| Lunch | 12:00 PM | 0:30 |  |  |
| Dressing | 12:30 PM | 1:00 | Groom/Groomsmen |  |
| Photos | 1:30PM | 0:30 | Family/ Groom/Groomsmen |  |
| Travel | 2:00 PM | 0:30 | Groom/Groomsmen |  |
| Greet guests at ceremony | 2:30 PM | 0:30 | Groom |  |
|  |  |  |  |  |
| **Ceremony** |  |  |  |  |
| Typical Civil Ceremony | 3:00 PM | 1:00 |  |  |
| Entrance music |  |  | IPod Operator |  |
| Conclusion |  |  | Celebrant |  |
| Declaration of marriage |  |  | Celebrant |  |
| Signing of Marriage Register |  |  | Bride & Groom |  |
| Music during signing |  |  | IPod Operator |  |
| Introduction of Mr & Mrs … | 3:30 PM |  | Celebrant |  |
| Congratulations & photos | 3:30 PM | 0:30 | All |  |
| Conclusion |   |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| **PHOTOS(BRIdal party)** |  |  |  |  |
| Bride & Groom Photos | 4:00PM | 1:15 | Bride/Groom/ Photographer/ Videographer |  |
|  |  |  |  |  |
| Cars back to reception | 5:15 PM | 0:15 | Car |  |
|  |  |  |  |  |
| Bridal entry at Reception | 5:30 PM |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| Reception |  |  |  |  |
| Drinks/Canapes (for guests) | 4:30 PM |  | Caterer |  |
|  |  |  |  |  |
| Bridal entry | 5:30 PM |  | Bride & Groom |  |
| Chit Chat | 5:35 PM |  | All |  |
| Welcome Intro | 6:05 PM |  | MC |  |
| 1st Course Entrée | 6:20 PM |  | Caterer |  |
| Clearing of Entrée | 6:40 PM |  | Caterer |  |
| Main Course | 6:50 PM |  | Caterer |  |
| Clearing Main Course | 7:10 PM |  | Caterer |  |
| Pour Toasting Champagne | 7:15 PM |  | Caterer |  |
| Toast to the Bride & Groom | 7:20 PM |  | MC |  |
| Speech | 7:25 PM |  | Father of the Groom |  |
| Speech | 7:35 PM |  | Father of the Bride |  |
| Speech | 7:40 PM |  | Best Man/Bridesmaid |  |
| Speech | 7:45 PM |  | Groom & Bride |  |
| Dessert | 7:50 PM |  | Caterer |  |
| Dessert cleared | 8:10PM |  | Caterer |  |
| Cake cutting | 8:20 PM |  | Caterer |  |
| **Flower toss and Garter Throw** | 8:35 PM |  | Bride & Groom |  |
| Couple’s Dance | 8:45 PM |  | Bride & Groom |  |
| Dancing | 8:55 PM |  | Band |  |
| **Farewell circle & Departure** | 11:30 PM |  | Bride & Groom |  |
|  |  |  |  |  |
| **NOTES** |